

**Seeley G. Mudd Manuscript Library
Donor Agreement Form – University Archives (external)**

Personal Information:

Name: _____

Address: _____

Phone Number: () _____ email: _____

Description of Material:

Creator: _____

Size/Extent: _____

Provenance (origin of materials): _____

Description: _____

Donor agrees to the following:

1. Property Rights: Upon transfer to the Department of Rare Books and Special Collections this gift becomes the property of Princeton University.
2. Copyright: Any copyright which the donor possesses in this material passes to Princeton University.
3. Access: This property shall be open to the research public
_____ immediately.
_____ commencing _____

(Please include justification for delayed opening of records. Please note that the final restriction length will be determined by the University Archivist in consultation with the donor.)

4. Disposition: The Department may dispose of duplicates and transfer printed materials for consideration in other University collections when appropriate. All other items deemed non-archival are *(please select one)*
_____ to be discarded
_____ to be returned to the donor.

The Department of Rare Books and Special Collections will maintain the collection according to the Department's usual policies and procedures.

(signature of donor)

(date)